



KEMENTERIAN SUMBER ASLI DAN KELESTARIAN ALAM

## MANUAL PENGGUNA

## PENGESAHAN PROFIL

## Profile Verification

User Manual

Are you a premise with DOE File Number and have registered with previous eSWIS System?

1 →

If you never register with previous eSWIS System or has registered without DOE File Number (e.g government agency), please click [here](#)

1. Klik pada butang ‘Yes’ sekiranya premis pernah berdaftar di sistem eSWIS sebelum ini.
2. Premis yang sebelum ini berdaftar di bawah agensi kerajaan di dalam Sistem eSWIS lama perlu membuat pendaftaran akaun baru di dalam Sistem eSWIS v2.0.

## Profile Verification

User Manual

Are you a premise with DOE File Number and have registered with previous eSWIS System?

If you never register with previous eSWIS System or has registered without DOE File Number (e.g government agency), please click [here](#)

Please fill in the following information to start your migration process from eswis v1 to eswis v2

Please fill in the information based on information that is used in eswis v1

Username

Password

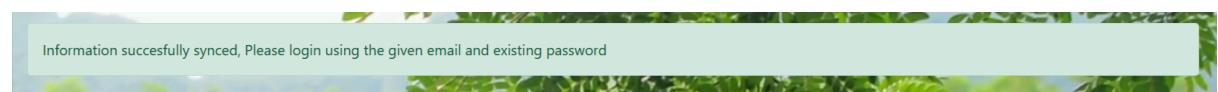
DOE File No

Submit

3. Isi maklumat yang **Username**, **Password** dan **DOE File No** yang pernah didaftarkan pada sistem eSWIS yang lama dan klik pada butang ‘**Submit**’.

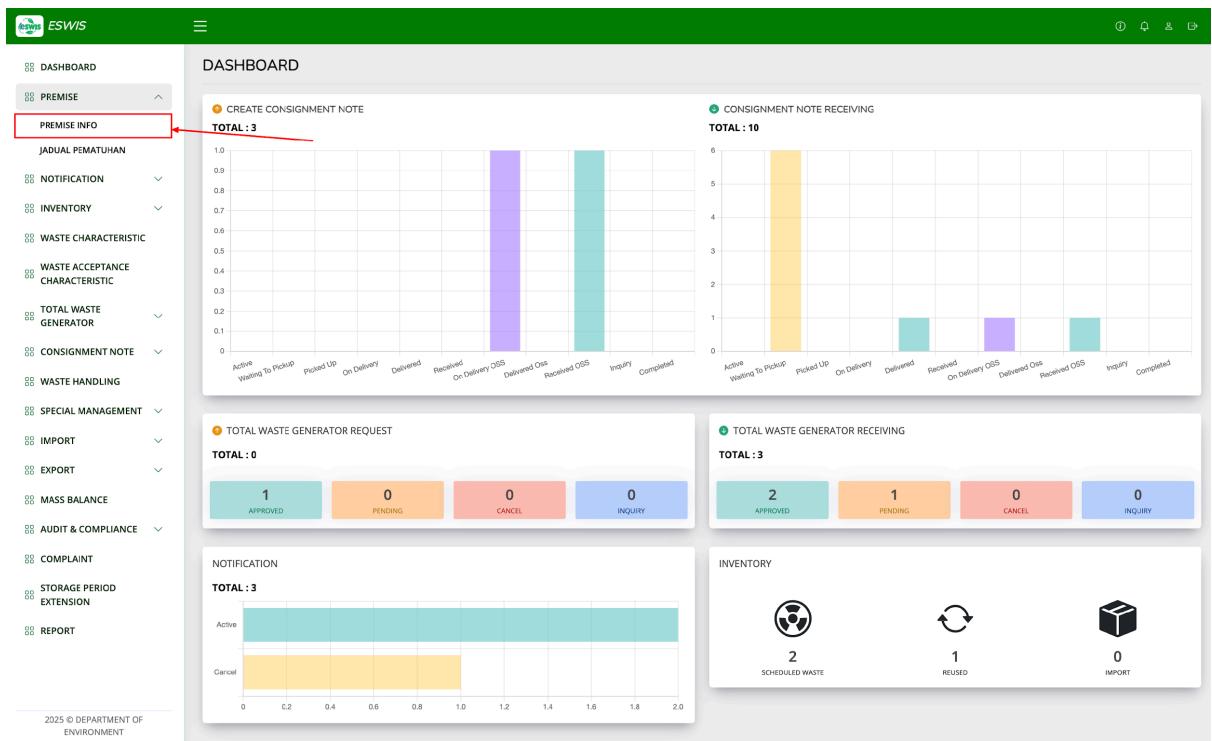
The screenshot shows the eSWIS Profile Verification interface. At the top left, there is a green banner with the text "Record Found!" and a red arrow pointing to it. The main form has a title "Profile Verification" and a sub-instruction "Please fill in the following information to start your migration process from eswis v1 to eswis v2". It contains fields for Premise Name, DOE File No, and Username, all of which are grayed out. Below these is a red-bordered box containing an "Email" input field and a note: "From now on you will be using this email to login into eswis V2. Any other account that you previously have will be disabled." To the right of the "Email" field is a checkbox: "I have read and understand that the provided email will be the one and only method to logged in into eswis v2." Further down are fields for PIC Name, PIC Phone No, and PIC Position, each with its own corresponding input box and a red-bordered checkbox below it: "I have read and understand the [Policy and Privacy](#)". A green "Submit" button is at the bottom right of the red-bordered area. On the left side of the main form, there is a sidebar with various links: DOE Portal, Support list, Waste list, Facility list, Regulation, FAQ, Need assistance?, Policy and Privacy, and a copyright notice for 2025 © Department Of Environment Malaysia.

4. Sekiranya rekod wujud, kemaskini maklumat berikut:
- ✓ *Email* (Akan digunakan sebagai ID Pengguna di Sistem eSWIS v2.0)
  - ✓ *PIC Name*
  - ✓ *PIC Phone NO*
  - ✓ *PIC Position*
5. Klik pada butang ‘**Submit**’.
6. Sekiranya maklumat tidak wujud, sila hubungi JAS Negeri untuk bantuan bagi mendapatkan *DOE File No.* yang baharu.



7. Setelah berjaya. Log masuk ke Sistem eSWIS menggunakan *username* (email) dan kata laluan yang telah didaftarkan.

## Kemaskini Maklumat Lesen Premis ( Waste Receiver )



1. Klik pada sidebar *Premise Info* untuk ke paparan maklumat premis.

A screenshot of a form titled "PREMISE LICENSE". It features a text input field labeled "ENTER LICENSE NO..." with a red border around it, and a green "ADD LICENSE" button to its right.

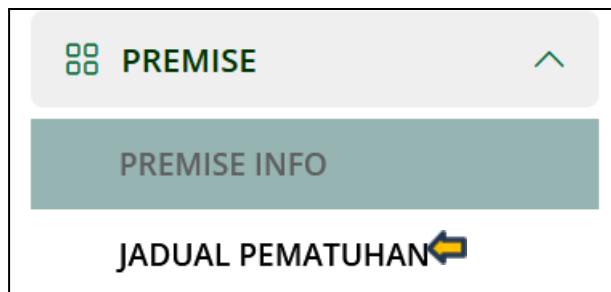
2. Masukkan no. lesen bagi premis yang berdaftar di bawah *DOE File No.* untuk premis tersebut.
3. Klik butang *Add License*.

**Kemaskini Maklumat Jadual Pematuhan bagi premis yang dilesenkan ( Waste Receiver )**

1. Berikut adalah premis yang terlibat (premis yang dilesenkan) dalam mengemaskini maklumat Jadual Pematuhan:

- i. Premis kemudahan penstoran luar tapak (OSS)
- ii. Premis kemudahan incinerator
- iii. kemudahan pengolahan atas tanah
- iv. tapak pelupusan selamat
- v. kemudahan pengolahan luar tapak

2. Pada menu bar tepi, pilih premis dan tekan pada Jadual pematuhan.



3. Paparan Jadual Pematuhan dipaparkan. Maklumat lesen yang dipaparkan adalah mengikut maklumat lesen yang dimasukkan di **Premise License** dalam **Premise Info**.

JADUAL PEMATUHAN							
LICENSE NO.			SEARCHING BY LICENSE NO.		SEARCH	RESET	
NO.	LICENSE NO.	LICENSE TYPE	LICENSE CATEGORY TYPE	WASTE GROUPS	EXPIRY DATE	STATUS JP	ACTION
1	005470	KEMUDAHAN	PENSTORAN LUAR TAPAK	SW305, SW306, SW307, SW309, SW312, SW327, SW409, SW410, SW322, SW323, SW303, SW324, SW417, SW418,	30/04/2025	NO APPLICATION	
SHOWING 1 TO 1 OF 1 RESULTS							

4. Berikut adalah status JP:

- i. **No Application:** Premis belum mengemaskini maklumat Jadual pematuhan
- ii. **New:** Premis telah mengemaskini maklumat Jadual pematuhan dan menunggu kelulusan dari pegawai di JAS Negeri.

- iii. **Approved** : Pegawai di JAS Negeri telah menyemak dan meluluskan Jadual Pematuhan.

5. Tekan pada ikon  (view) untuk memasukkan maklumat Jadual Pematuhan.

6. Tekan butang New. Premis perlu melengkapkan maklumat **Lumpsup Quantity** dan muatnaik **dokumen JP dan Lesen premis**.

SCHEDULED WASTE LUMP SUMP INFORMATION		
#	SCHEDULED WASTE CODE	DESCRIPTION
1	SW305	SPENT LUBRICATING OIL
2	SW306	SPENT HYDRAULIC OIL
3	SW307	SPENT MINERAL OIL/WATER EMULSION
4	SW309	OIL WATER MIXTURE SUCH AS BALLAST WATER
5	SW312	OIL RESIDUE FROM AUTOMOTIVE WS, O&G @ INTERCEPTOR
6	SW327	WASTE OF THERMAL FLUID IN ETHELENE GLYCO
7	SW409	DISPOSED CONTAINER,BAG OR EQUIP. CONT WITH CHEMICAL, PESTICIDE,MINERAL OIL OR SW
8	SW410	RAG, PLASTIC, PAPER OR FILTER CONT WITH SW
9	SW322	WASTE OF NON HALOGENATE ORGANIC SOLVENT
10	SW323	WASTE OF HALOGENATE ORGANIC SOLVENT
11	SW303	ADHESIVE, GLUE WASTE CONTAIN ORGANIC SOLVENT
12	SW324	WASTE OF HALOGENATE AND NON HALOGENATED ORGANIC SOLVENT FROM RECOVERY
13	SW417	WASTE OF INK, PAINT, DYE, PIGMENT, LACQUER OR VARNISH
14	SW418	DISCARDED OR OFF SPEC INK, DYE/VARNISH, PAINT, PIGMENT, LACQUER CONTAIN ORG SOLVENT

**SCHEDULED WASTE QUANTITY LUMP SUMP**

LUMPSUM QUANTITY ( MT/MONTH )\*:

**ATTACHMENT**

OPERATION SCHEDULE (JP)\*:  NO FILE SELECTED.

LICENSE ATTACHMENT\*:  NO FILE SELECTED.

7. Tekan butang **Submit**. Premis perlu menunggu kelulusan dari pegawai di JAS Negeri. Setelah mendapat kelulusan dari JAS Negeri, WR boleh memasukkan maklumat TWG OSS.